

**Policy Council
GTB Benodjenh Center
Early Head Start/Head Start/GSRP/Child Care**

2/12/2021

- **Sign in**
- **Review Previous Minutes**
- **Policy Council Member Update:**
 - Chair: **VACANT**
 - Vice Chair: **VACANT** (are there any suggestions or nominations for this position)
 - Recording Officer: **Elsa Bustos**
 - Parent Representative(s): **Elsa Bustos**
 - Community/Elder Representative: **Deb Fox**
 - Community Representative: **Sean Cahill**
 - Community Representative: **Helen Cook**
 - Tribal Council Liaison: **Theresa Pelcher**

- **Staff/Student Enrollment Update**
 - Classroom A: 10 enrolled students in-person**
 - Lead Teacher: Angeleia Gann
 - Assistant Teacher: Alejandra Castellanos
 - Classroom/ Bus Aide: VACANT

 - Classroom B: 10 students enrolled in-person**
 - Lead Teacher: Lisa Falk
 - Assistant Teacher: Alia Shaw
 - Classroom/Bus Aide: Delia Shawandase

 - Classroom C: 6 students enrolled**
 - Lead Teacher: Christine Newstead
 - Assistant Teacher: Amanda Maas
 - Classroom/Bus Aide: VACANT

 - Classroom D: 6 students enrolled**
 - Lead Teacher: Aimee McClellan
 - Assistant Teacher: Danielle Franco-Hernandez
 - Classroom/ Bus Aide: VACANT

 - Childcare: 5 children enrolled**
 - Caregiver: Francis Wanageshik
 - Caregiver: Victoria Chippewa

EHS Home Base Program: 7 families enrolled-several slots open

Home Visitor: Anne Kiogima

Home Visitor: VACANT

- **Recruitment & Enrollment:** we are required to recruit and enroll families and offer/provide virtual/at-home learning at this time.
- **2021-2022 Grant Application:** Application for budget period 06/01/2021-05/31/2022 is due by March 1st, 2021.
- **Budget Review:** Dawn S. *Trainings*
- **Community Needs Assessment:** new one due
- **Self-Assessment:** Near completion. Needs your review/approval when complete (needs to be uploaded w/grant application.) **virtual binder/folder*
- **Required & Miscellaneous Program Information**
Monthly Reports: Benodjenh Center Monthly Report, Credit Card Report with corresponding Budget Reports, Child and Adult Care Food Program (CACFP), Claim Status Report, Enrollment Report. Program Performance Summary Report.
- **We are working on updating our COVID response plans. They will be sent to you for approval.**
- **Professional Development Fridays will continue once able. During COVID staff has and will continue working on various trainings, webinars, and other staff development while working from home. (through: ECLKC, MiRegistry, MyPeers, TS Gold/Creative Curriculum, CACFP, ISD, Office of Head Start)**
- **We are still in search of new Policy Council members. If Sean, Helen, and Deb choose to stay with us, we need four parents to meet our 51% requirement of currently enrolled parents.**
- **Policy Council training will be completed once new Policy Council elected**
- **Next Parent Meeting will be 2/18/21 ?? (just waiting on Mental Health Consultant's availability for this month so she can present on the topic of Family Stress as it relates to COVID-19)**
- **Next Policy Council Meeting: 3/12/2021.**
******Building Maintenance and Cleaning Concerns:** Just as a heads up, we will be doing some thinking together about how we can keep children, families, and staff as healthy, safe, and comfortable as possible.

Please feel free to email Trista, Leona, or Chelsea with any questions you may have.

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