**Policy Council**

**GTB Benodjenh Center**

**Early Head Start/Head Start/GSRP/Child Care**

**3/26/2020**

* **Sign in**
* **Review Previous Minutes**
* **Policy Council Member Update:**

Chair: **VACANT**

Vice Chair: **VACANT** (are there any suggestions or nominations for this position)

Recording Officer: **VACANT**

Parent Representative(s): **Sarah Murphey**

Community/Elder Representative: **Deb Fox**

Community Representative: **Sean Cahill**

Community Representative: **Helen Cook**

Tribal Council Liaison: **Theresa Pelcher**

* **Staff/Enrollment Update**

**Classroom A: 10 enrolled students in person**

Lead Teacher: Angeleia Gann

 Assistant Teacher: Alejandra Castellanos (currently on LOA)

 Classroom Bus/Aide: VACANT

**Classroom B: 9 students enrolled in person**

Lead Teacher: Lisa Falk

 Assistant Teacher: Alia Shaw (currently on LOA)

 Classroom Bus/Aide: Delia Shawandase

**Classroom C: 6 students enrolled**

Lead Teacher: Christine Newstead

 Assistant Teacher: Amanda Maas

 Classroom Bus/Aide: VACANT

**Classroom D: 6 students enrolled**

Lead Teacher: Aimee McClellan

 Assistant Teacher: Danielle Franco-Hernandez

 Classroom Bus/Aide: VACANT

**Childcare: 6 children enrolled**

Caregiver: Francis Wanageshik

 Caregiver: Victoria Chippewa

**EHS home Base Program: 7 families enrolled-several slots open**

Home Visitor: Anne Kiogima

 Home Visitor: VACANT

* **Recruitment: We are required to continue to recruit and enroll offering virtual/at-home learning for those families who want to participate in that capacity. We now have our own website which is also helpful with recruitment. Check it out at:** [**https://benodjenhcenter.weebly.com/**](https://benodjenhcenter.weebly.com/)
* **Maintenance may be contracting out a cleaning service to ensure our building is getting cleaned regularly and properly.**
* **We are working on our next steps in opening as the rest of the Tribe is working on theirs.**
* **COVID Response Plans have been updated and sent out earlier this week.**
* **Professional Development Fridays will continue once able. During COVID staff has been working on various trainings, webinars, and other staff development while working from home. (through: ECLKC, MiRegistry, MyPeers, TS Gold/Creative Curriculum, CACFP, ISD, Office of Head Start)**
* **We are in search of new policy council members. We need four parents to join to meet our 51% requirement of currently enrolled parents.**
* **Policy council training will be completed for new Policy Council members as they join, right now just Sarah.**
* **Budget Review**
* **Required & Miscellaneous Program Information**

Monthly Reports: Benodjenh Center Monthly Report, Credit Card Report with corresponding Budget Reports, Child and Adult Care Food Program (CACFP), Claim Status Report, Enrollment Report. Program Performance Summary Report.

* **COLA funding review and approvals**
* **Next Policy Council Meeting:** To be determined.

Please feel free to email Trista, Leona, or Chelsea with any questions you may have.

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